

Dear Parents and Students,

You will find information for the year below. Please review the policies **carefully**. Then sign and return.

**Practice:**

Regular home practice is essential for student success. Ideally, students should aim for at least five days of practice each week with a duration of 20-30 minutes. Short daily practice sessions are more effective than one or two long sessions per week. For beginners, I ask that students practice each song five times each day. Parent involvement in home practice is important. Please help your child to establish and stick to a practice routine. I have found that sitting with your child when they first begin will help them to be more successful in their lessons.

**Registration:**

First month's tuition will reserve your spot for the year. You can go to [juliannespianostudio.com](http://juliannespianostudio.com) and register. I will then send you a bill and you will need to pay it within 48 hours to keep your spot.

**Book Fees:**

Your child will need books periodically. A notice will be sent home a few weeks in advance so you can plan accordingly. I expect you to purchase your books.

**Attendance/Make up Days**

Your lesson time is reserved for you. I ask for at least 24 hours notice if you must miss a lesson. You may call, leave a message, or text me at 757-572-1252. Designated make up days for missed lessons are scheduled each month throughout the year. You can refer to the calendar for the exact dates. Missing a lesson **does not** change your monthly bill, as make up days are included for that purpose. Scheduled days off (also on the calendar) are not made up, as they have already been designated as days off. Make up lessons are not available for last minute changes or forgotten lessons. The only exception will be if you/your child becomes ill overnight or comes home sick from school. Please call me as soon as possible. If it is necessary for me to cancel lessons due to sickness or an emergency in my home, I will always make those days up for you. ***Due to time restraints, only ONE lesson per student per month will be permitted with the exception of teacher missed days.***

**Supplies:**

You will need to bring ALL your music books, notebooks, flashcards, and folder to a lesson. You will also need to keep a metronome and a music dictionary at home. I do assign students practice with the metronome, so you need to have one. You can purchase a digital one fairly inexpensively at Music and Arts in Greenbrier. For beginners, you may use a keyboard, but as your student progresses, it will become necessary for them to have an acoustic piano or a digital piano with weighted keys and a sustaining foot pedal.

**Termination:**

If you wish to terminate lessons, a ONE MONTH notice of termination is required. Students will be billed for the following month's lesson if the notice is not received. If you choose to take a month off, the same rules apply.

**Tuition:**

Payment is due on or before the first of the month. After the 5th day, a \$5.00 late fee will be assessed for each week the tuition is late. Tuition remains constant each month, for 10 months, regardless of attendance. You get 36 lessons over a 10 month period.

Monthly:	\$75.00
Family:	\$70.00 per student
Yearly:	\$700.00 (September through June.)

I agree to the above policies: \_\_\_\_\_ Date: \_\_\_\_\_

# Lesson Registration

Student Names: \_\_\_\_\_

DOB: \_\_\_\_\_ DOB: \_\_\_\_\_ DOB: \_\_\_\_\_

Street/City/Zip: \_\_\_\_\_

Primary caregiver's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Secondary caregiver's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Email/s: \_\_\_\_\_

Preferred method of contact:(email, text, phone call) \_\_\_\_\_

Important info you would like me to know. (*Allergies, disabilities/death in family, etc*) \_\_\_\_\_

\_\_\_\_\_

Do you have a piano at home? \_\_\_\_\_ What kind? \_\_\_\_\_

Extra Curricular Activities: \_\_\_\_\_

I expect students to practice 5 days a week. Are you able to commit to this? \_\_\_\_\_

Parents should be available to help during practice. Are you able to do this? \_\_\_\_\_

Any concerns or issues you want to communicate with me? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

First choice of lesson time

Day \_\_\_\_\_ Time: \_\_\_\_\_

Second choice

Day \_\_\_\_\_ Time: \_\_\_\_\_

Occasionally, I will feature videos or photos online. I do not use the students last name.

Do I have your permission to do this? \_\_\_\_\_

September

M	T	W	Th	F
30	31		2	
6	7		9	
13	14		16	
20	21		23	
27	28		30	

October

M	T	W	Th	F
4	5		7	
11	12		14	
18	19		21	
25	26	27	28	

November

M	T	W	Th	F
1	2		4	
8	9		11	
15	26		18	
22	23		25	
29	30			

December

M	T	W	Th	F
			2	
6	7		9	
13	14	15	16	
20	21		23	
27	28		30	

January

M	T	W	Th	F
3	4		6	
10	11		13	
17	18		20	
24	25		27	
31				

February

M	T	W	Th	F
	1		3	4
7	8		10	
14	15		17	
21	22		24	
28				

March

M	T	W	Th	F
	1		3	
7	8		10	
14	15		17	
21	22		24	
28	29		31	

April

M	T	W	Th	F
				1
4	5		7	
11	12		14	
18	19		21	
25	26		28	

May

M	T	W	Th	F
2	3		5	
9	10		12	
16	17		19	
23	24		26	
30	31			

June

M	T	W	Th	F
			2	
6	7		9	
13	14		16	
20				