

Dear Parents and Students,

You will find information for the year below. Please review the policies ***carefully***, then sign and return.

**Practice:**

Regular home practice is essential for student success. Ideally, students should aim for at least five days of practice each week with a duration of 20-30 minutes. Short daily practice sessions are more effective than one or two long sessions per week. For beginners, I ask that students practice each song five times each day. Parent involvement in home practice is important. Please help your child establish and stick to a practice routine. I have found that sitting with your child when they first begin will help them be more successful in their lessons.

**Registration:**

The registration sheet should be filled out (even if you took lessons last year). Please let me know of any issues or concerns you might have. You do not need to fill out the lesson time choices, since we already took care of that.

**Book Fees:**

Your child will need books periodically. A notice will be sent home a few weeks in advance so you can plan accordingly. You are expected to purchase your books. I use Faber's Piano Adventures, the lesson, theory, tech and artistry and performance books.

**Attendance**

As the studio runs at full capacity, make up lessons **WILL NOT BE** available. (I got a little lax on this last year, but this is absolutely nonnegotiable.) A student who does not attend a lesson will simply miss the benefit of that lesson. It would be in your best interest if you could keep most of your lessons. If the student is unable to physically attend their lesson, you can do the lesson online at the time of their lesson. You must clear it with me beforehand to let me know that you will be doing online this week. Unless otherwise arranged, regular weekly attendance in-studio is required. If a student misses a lesson and it cannot be done online, you can check with me to see if I have any assignments for your child.

**Flex Days**

In the event I must miss a lesson, there are flex days (listed in blue on your calendar) to use. If I have missed a lesson, simply come on your day and time and I will be ready for you. If you happen to miss this day, it will become a missed day on your part. If I have not missed any lessons this will become a day off.

**Supplies**

You will need to bring ALL your music books, notebooks, flashcards, and folder to a lesson. You will also need to keep a metronome and a music dictionary at home. You can purchase these at Music and Arts in Greenbrier or you can download an app on your phone called "Metronome." For beginners, you may use a keyboard, but as your student progresses, it will become necessary for them to have an acoustic piano or a digital piano with weighted keys and a sustaining foot pedal.

**Termination:**

If you wish to terminate lessons, a ONE MONTH notice is required. Students will be billed for the following month's lesson if the notice is not received. If you choose to take a month off, there are no refunds.

**Tuition:**

Payment is due on or before the first of the month. After the 3rd day, a \$5.00 late fee will be assessed for each week the tuition is late. Tuition remains constant each month, for 10 months, regardless of attendance. You get 36 lessons over a 10 month period. The tuition paid at the beginning of the year, provides for the month of September. You will pay every month, the last tuition being in June.

Monthly: \$75.00  
Family: \$70.00 per student  
Yearly: \$700.00 (September through June.)

I agree to the above policies: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature \_\_\_\_\_

# Lesson Registration

Student Names: \_\_\_\_\_

DOB: \_\_\_\_\_ DOB: \_\_\_\_\_ DOB: \_\_\_\_\_

Street/City/Zip: \_\_\_\_\_

Primary caregiver's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Secondary caregiver's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Email/s: \_\_\_\_\_

Preferred method of contact:(email, text, phone call) \_\_\_\_\_

Important info you would like me to know. (*Allergies, disabilities/death in family, etc*) \_\_\_\_\_

\_\_\_\_\_

Do you have a piano at home? \_\_\_\_\_ What kind? \_\_\_\_\_

Extra Curricular Activities: \_\_\_\_\_

I expect students to practice 5 days a week. Are you able to commit to this? \_\_\_\_\_

Parents should be available to help during practice. Are you able to do this? \_\_\_\_\_

Any concerns or issues you want to communicate with me? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

First choice of lesson time

Day \_\_\_\_\_ Time: \_\_\_\_\_

Second choice

Day \_\_\_\_\_ Time: \_\_\_\_\_

Occasionally, I will feature videos or photos online. I do not use the students last name.

Do I have your permission to do this? \_\_\_\_\_

August/September

M	T	W	R	F
25	26	27	28	29
<b>1</b>	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October

M	T	W	R	F
		1	2	3
	6	7	8	9
	13	14	15	16
	20	21	22	23
	27	28	29	30
				31

November

M	T	W	R	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	<b>26</b>	<b>27</b>	<b>28</b>

December

M	T	W	R	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>29</b>	<b>30</b>	<b>31</b>		

January

M	T	W	R	F
			<b>1</b>	<b>2</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March

M	T	W	R	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April

M	T	W	R	F
		1	2	3
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May

M	T	W	R	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
<b>25</b>	26	27	28	29

June

M	T	W	R	F
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
8	9	10	11	12
15				

**Red**- Days off  
**Blue**- Flex days